

15th June 2020

Dear Parent/Guardian/Carer,

I hope that this letter finds you well, and that you and your families are safe and healthy during this challenging time.

The purpose of this letter is to reach out to all of our incoming Year 7 pupils who will be joining Upton Court Grammar School in September as new pupils, and to set out how we will be supporting their transition into secondary school.

As a school, we are fully aware of how daunting the step up to secondary school can be, and every year we deliver a robust and varied transition process in order to facilitate a comfortable and reassuring transition for our new students. Although the current context of school closures mean we are unable as a school to provide the traditional onsite induction days and experience, we have put together an exciting programme of virtual events and support that we are confident will help all students familiarise themselves with Upton Court Grammar School.

Today, we have reached out to all primary schools attended by our new students, and have provided the following information and support to be shared with pupils in school:

- A welcome message by our Headteacher, Mr Pritchard, setting our school values, mission and ethos.
- A welcome message by me, Miss Leckie, your Head of Year, alongside a Q&A to address common queries.

If you would like to access these resources yourself at home, then please follow the link included in the email accompanying this letter. You can also find both our parent and student transition booklets via this link as well – which contain answers to many frequently answered questions.

We are also incredibly excited to announce that on 7th July 2020, we will be launching our **Virtual Induction Day!** This provision will be accessible online to all incoming students and their families, and will involve many of the fantastic activities that we traditionally provide on a normal inductions day, including a virtual tour of the school, messages from current student leaders, as well as a virtual presentation to parents and students.

More information will be shared with you in the coming weeks, including how to access all these resources. Although the current context means we might not be able to get back to usual as quickly as we would like, the information provided reflects what our normal school days and process look like. If there are any changes between now and September, we will let you know.

We are excited to welcome all our incoming students to the Upton Court Grammar School community, and we look forward to them beginning their learning journey with us soon.

Yours faithfully,

Miss Kate Leckie
Head of Year 7